

Information on pre-2008 eligibility for accounting, administration, commerce or economics units

ADM20 – V0308

If you are currently in a **Commonwealth supported place (CSP)** studying either accounting, administration, commerce or economics units, you **may** be eligible to pay a lower rate of fees for these units if you have studied in a CSP previously. Your prior study in a CSP does not have to be within the above disciplines but the course must not be completed (unless you are now undertaking an Honours year).

Please note that this lower rate will not apply if you are already paying a reduced rate as a "pre-2005 HECS student". To apply, complete this form and attach supporting documentation if required.

Name: _____

Monash Student ID No: _____

Course: _____

Campus: _____

Was your prior CSP study undertaken at Monash University?

Yes No extra documentation is required

No You must attach proof of your pre-2008 CSP status from your previous university. The student services area of your previous university may provide you with a letter for this purpose which states:

- the name of your prior course, **and**
- the year/s you studied **and**
- that this course has not been completed, **and**
- that you were in a CSP.

If you cannot obtain a letter from your previous university you may submit other documentation but it **must cover all the above points**. For example, a pre 2008 Commonwealth Assistance Notice combined with a recent academic transcript may be sufficient. **It is your responsibility to obtain sufficient documentation and to lodge it prior to your units' census date. Monash University cannot obtain information on your behalf.**

Lodgement

This form (with supporting documentation attached) can be lodged at a Student Service Centre on any campus or sent to Enrolments, Building 3C, Monash University VIC 3800 **prior** to your units' census date.

Privacy statement

The information on this form is collected for the purposes of verifying your pre 2008 status. If you do not complete all questions on this form it may not be possible for the status change to be processed. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer: privacyofficer@adm.monash.edu.au