

## HOW TO

### Request Handbook updates/changes

This procedure is to be used to request updates to:

- 'Faculty information' sections web pages of the Handbook during the annual handbook production phase
- all non-unit sections of the Handbook web site after publication (see <http://www.policy.monash.edu/policy-bank/academic/education/management/course-and-units-handbook-policy.html> for details of allowable changes)

### Procedure

- Highlight and copy the text of the entire page to be updated.
- Paste into Word and save with a meaningful file name which includes the course code/AOS title.
- Copy URL and paste at top of page.
- Write in your 'Changes made by:' and 'Authorised by:' details and the date.
- Turn on Word track changes.
- Make edits in track change.
- If you are not the authorised online faculty editor, forward the document to your editor (refer to <http://adm.monash.edu.au/studentadmin/publications/handbook-guide-2011-faculty-editor-contacts.html> for staff details or contact xt51059 or have any problems).
- FACULTY EDITORS ONLY may email the document to [donna.aitken@monash.edu](mailto:donna.aitken@monash.edu) with the email title "**HANDBOOK: Update request**" - emails will not be accepted from other people unless the Curriculum and Publications Unit have already received notification from the faculty editor or manager that they have a deputy or replacement.
- FINAL IMPORTANT STEP: Faculty editor is responsible for making the same corresponding changes into the course or area of study entry in CUPID. This is to ensure the data source remains in synch with the published information in the Handbook. It is vital to ensure that changes requested are made in CUPID prior to the faculties' annual review of entries for the following year's edition (due at the end of July each year).

### ***Example on next page***

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<http://www.monash.edu.au/pubs/handbooks/postgrad/pharm-14.html>

Changes made by: [insert name, title etc. if relevant]

Authorised by: [insert name of authorised online Handbook editor]

Date: [xxxx]

## Master of Wound Care

Course code: 2985 + Course abbreviation: MWoundCare + Total credit points required: 72 + 3 years part-time

*Study mode and course location*

~~Off-campus (Parkville)~~ On-campus (Lithuania)

### Course description

This coursework degree allows students to expand on and consolidate their theoretical knowledge and practical skills in wound care and management in the Baltic region. Candidates undertake compulsory units in epidemiology/biostatistics and either clinical research methods or evidence-based practice.

Candidates have the option of exiting with a Graduate Certificate or Graduate Diploma in Wound Care on completion of requirements for those awards, should they choose not to complete the Master of Wound Care. Further studies in the Postgraduate Certificate of Advanced Wound Care are also available.

### Entry requirements

An undergraduate degree in an appropriate health discipline and at least two years of relevant clinical experience. Students must be fluent in Lithuanian.

### Course structure

All candidates are required to complete all requirements for the Graduate Diploma in Wound Care. In addition, they will be required to complete the following units:

#### Units

[ECX9720](#) Introduction to epidemiology/biostatistics, ~~and~~  
[VCG5011](#) Evidence based practice in wound care  
[VCG7777](#) Biomedical Lithuanian for Pharmacists  
~~[VCW1124](#) Clinical project/case study~~

### Contact

Inquiries: postgraduate coursework coordinator, telephone +61 3 9903 9509, email [postgrad@vcp.monash.edu.au](mailto:postgrad@vcp.monash.edu.au) or visit ~~[www.vcp.monash.edu.au/](http://www.vcp.monash.edu.au/)~~ [www.balticvcp.monash.li](http://www.balticvcp.monash.li)